

Graduation Requirements Checklist

In addition to the specific course requirements for your degree plan and your major, be aware that there are general graduation requirements that every student in Fulbright College must complete. University graduation requirements are outlined in the Catalog of Studies, as are the College requirements. Some of that information is highlighted here, but this outline is not complete. Refer to the catalog when necessary.

Minimum Total Semester Hour Requirement

- B. A. Bachelor of Arts **124 hours**
- B. S. Bachelor of Science **124 hours** *(Some departments may require additional hours.)*
- B. F. A. Bachelor of Fine Arts **128 hours**
- B. M. Bachelor of Music **124 hours**

Your total hours presented for graduation: _____ (not including non- degree credit coursework)

Residency Requirement

a) **30 Hour Rule (University Requirement)**

The full senior year must be completed in residence except that a senior who has already met the minimum residency requirement will be permitted to earn not more than 12 of the last 30 hours in extension or correspondence courses or in residence at another accredited institution granting the baccalaureate degree. No more than six of these 12 hours may be correspondence courses. The minimum residence requirement is 36 weeks and 30 semester hours. Residency for the senior year is defined as a period during which the student must be enrolled in courses offered on the campus in Fayetteville. This is intended to provide adequate contact with the University and its faculty for each student who is awarded a degree. Colleges and departments have the authority to prescribe residence requirements that exceed those described here. ***Fulbright College requires that no fewer than 30 hours of credit must be in courses offered by the college.***

b) **24 Hour Rule (College Requirement)**

A student graduating from Fulbright College must have completed at least 24 hours of 3000 and 4000 level courses from departments in Fulbright College.

3000-4000 Level Courses in Fulbright College Taken to Complete the 24 Hour Rule			
			Total:

40 Hour Rule

Students must present for degree credit at least 40 hours of work in courses numbered 3000 and above. Included in this 40 hours can be courses numbered 2000 if each has a specific course designated as a prerequisite. The following courses are excluded: MILS 2001 and 2011, AERO 2001 and 2011, and foreign language courses numbered 2003 and 2013. These courses may be taken from other colleges or universities. However, do not forget the college residency requirement, specifically the 24 HOUR RULE.

Courses Meeting 40 Hour Rule			
			Total:

Grade-Point Average

Students graduating from Fulbright College must have a minimum cumulative GPA of 2.00. **Your GPA:** _____

"D" Rule

If a student has grades of "D" in more than 25 percent of the hours presented for graduation credit, she/he will not be allowed to graduate.

Courses with a grade of "D"			

Total hours of "D": _____ **Percent of total hours ("D" hours/total hours):** _____

☐ Eight Hour Rule

Students may submit no more than eight semester credit hours from the following list of course alpha codes. These may be used for degree credit only with the specific recommendation of the advisor.

AEED - Agricultural and Extension Education	*DEAC - Dance Education Activity
AGAD - Agricultural Administration	*PEAC - Physical Education Activity
EXED - Extension Education	*AERO - Aerospace Studies
HLSC - Health Science	*MILS - Military Science
HLED - Health Education	RECR - Recreation
IREC - Instructional Resources	PHED - Physical Education
OFSM - Office Systems Management	VOED - Vocational Education

*No more than four of the eight hours may be applied from AERO, MILS, PEAC, or DEAC (combined), unless a student completes an ROTC program and receives a commission.

Courses from 8-hour list (Reminder: only 4 hours can be used from PEAC, DEAC, AERO or MILS combined. Additional hours from AERO and MILS can be used if student completes an ROTC program and receives a commission.)			

☐ 68 Hour Rule

Students who transfer into the University may present for degree credit no more than 68 hours of lower division course work (1000 and 2000 level).

1000-2000 Level Transfer Courses			
			Total:

☐ Writing Requirement

Students graduating from Fulbright College must write a research/analytical paper for at least one upper division course in his/her major. Satisfactory completion of an honors project or a senior thesis may fulfill this requirement. Each department has determined its own procedures for certifying completion of this requirement. Questions should be referred to the departmental chairperson.

☐ Degree Application

To receive their degree, students must complete the degree application process. The official application deadline is printed each semester in the Schedule of Classes. Typically, the deadline is in mid-October for fall applications and in mid-February for spring applications. **For spring graduates, it is particularly important to meet the deadline to ensure that their name will appear in the commencement program.** Early application is encouraged (i.e. the semester before graduation) so the certification process can begin in advance.

Students with up to 12 hours remaining to graduate can participate in commencement if they agree to complete the hours in the summer. It is important to note that the names of these students will not appear in the program, or in the sidewalk, for that year.

To apply for graduation, students must first go to the Dean's office in MAIN 525 to complete a survey. They will then be given a card which they will complete and give to the Office of the Registrar, along with the \$25 graduation fee. The certification process will then begin.