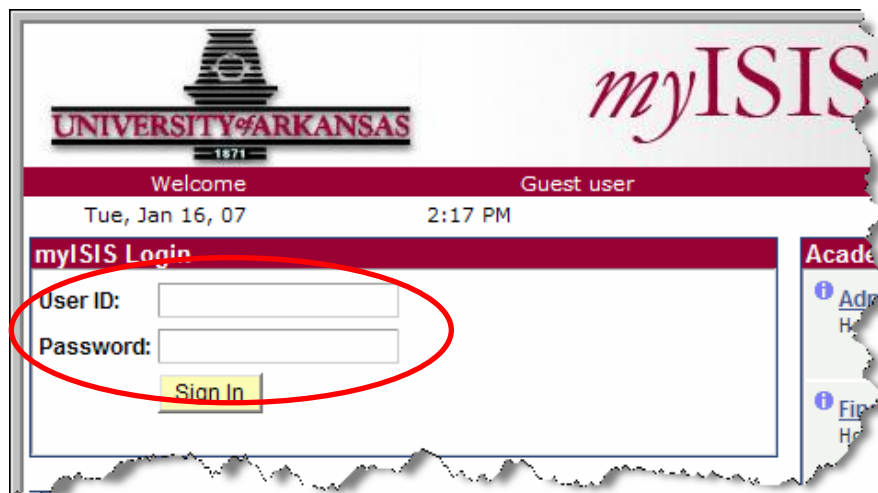


SEARCHING FOR CLASSES

One goal of searching for classes is to obtain the four-digit class number used by students and administrative users for registration purposes. The class search feature may be accessed from the Student Center, Faculty Center, or through Self-Service.

1 Searching for Classes

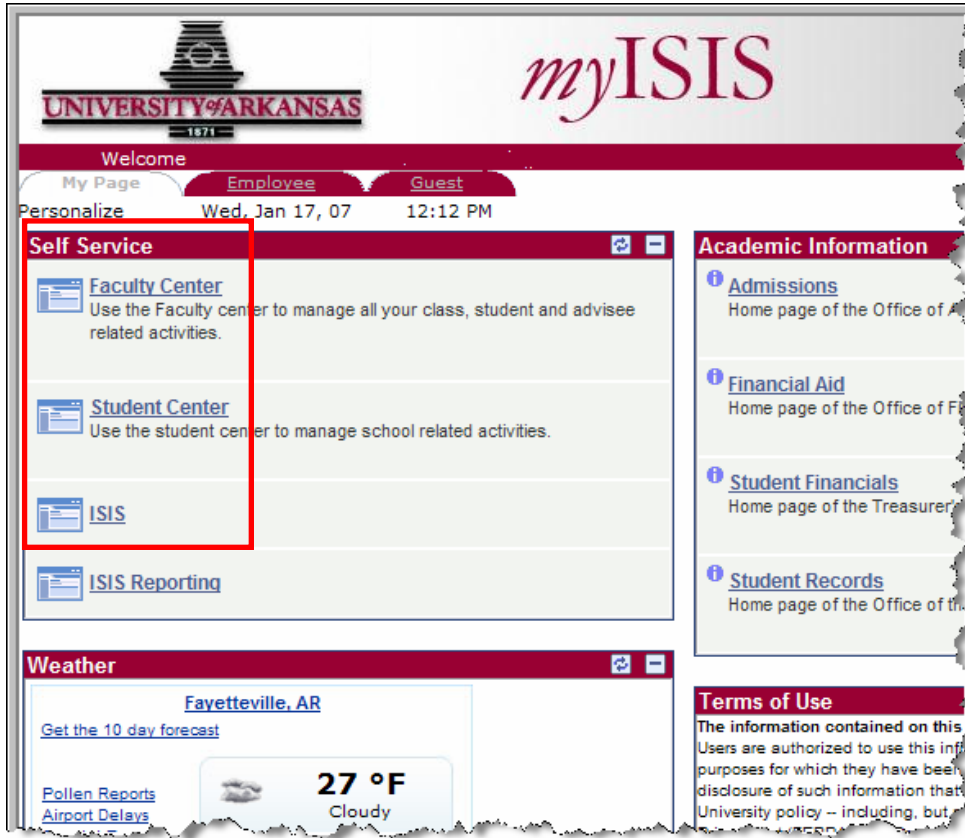
- 1.1 Start your navigation by going to your University of Arkansas *myISIS* page by typing <http://isis.uark.edu> in your Web browser.



- 1.2 The *myISIS* page appears. Type your **User ID** and **Password** in the corresponding fields.

NOTE: Your **User ID** and **Password** are the same as your university e-mail ID, but without the @uark.edu extension.

- 1.3 Click the **Sign In** button.
- 1.4 A **Security Information** warning prompt appears. Click the **Yes** button.
- 1.5 Your *MyISIS* page appears. Click the [ISIS](#) link to access the *ISIS* home page
- 1.6 Navigate to the *Class Search* page by clicking the [Student Center](#), [Faculty Center](#), or [ISIS](#) links in the **Self Service** menu.



NOTE: Student Center and Faculty Center do not open directly to *Class Search* but contain a button or link to access it.

1.7 Complete the *Class Search* fields.

Class Search

Select an institution, term and search method.
Click GO to continue.

Institution

***Calendar Year (yyyy)** Check one: Spring Summer Fall

Term 1073 Spring 2007

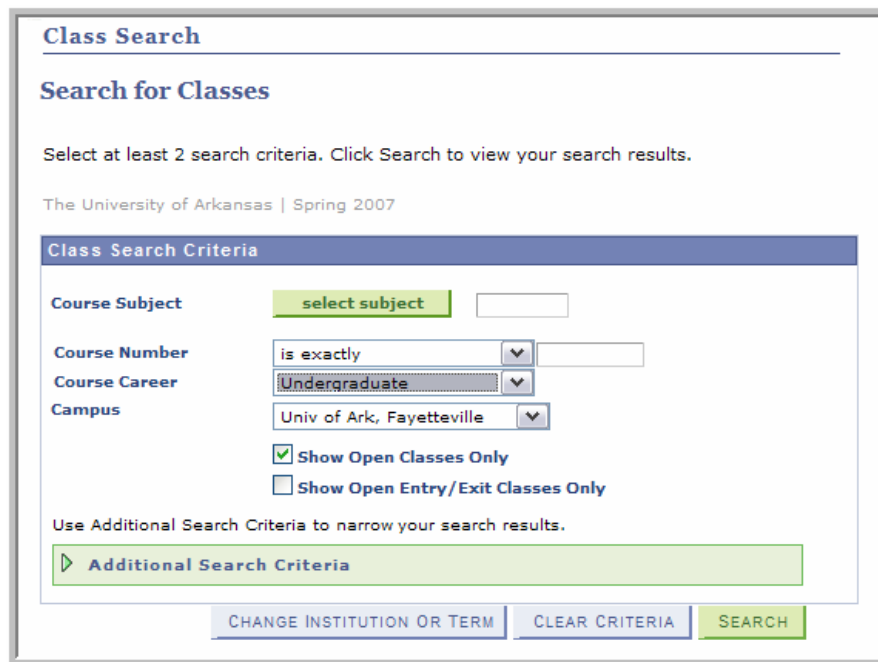
Search for Classes Browse Catalog

- The **Institution** defaults to **The University of Arkansas**.
- The **Calendar Year** defaults to the current year, in this example **2007**.
- Check the **Spring**, **Summer**, or **Fall** semester check box.

NOTE: The corresponding term code displays.

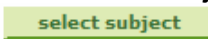
- Click the **Search for Classes** radio button.

1.8 Click . The *Search for Classes* page appears.



The screenshot shows the 'Class Search' page. At the top, it says 'Search for Classes' and 'Select at least 2 search criteria. Click Search to view your search results.' Below this, it indicates 'The University of Arkansas | Spring 2007'. The main section is titled 'Class Search Criteria' and contains several fields: 'Course Subject' with a 'select subject' button and an empty text box; 'Course Number' with a dropdown menu set to 'is exactly' and an empty text box; 'Course Career' with a dropdown menu set to 'Undergraduate'; and 'Campus' with a dropdown menu set to 'Univ of Ark, Fayetteville'. There are two checkboxes: 'Show Open Classes Only' (checked) and 'Show Open Entry/Exit Classes Only' (unchecked). Below these fields is a link for 'Additional Search Criteria'. At the bottom, there are three buttons: 'CHANGE INSTITUTION OR TERM', 'CLEAR CRITERIA', and 'SEARCH'.

NOTE: The *Search for Classes* page defaults to a basic search mode. To narrow your search options, click the **Additional Search Criteria** link and proceed to section 2 of this document.

- 1.9 You can search for a course by selecting the course in the **Course Subject** look-up menu or typing the course number in the **Course Number** field.
- The **Course Subject** look-up menu features subjects alphabetically. Click the  button.
 - The *Class Search – Course Subject Lookup* page opens with all courses beginning with the letter **A**. Click a different letter for a corresponding course. Example: Click **G** to view Geography courses.



Class Search

Course Subject Lookup

The University of Arkansas | Spring 2007

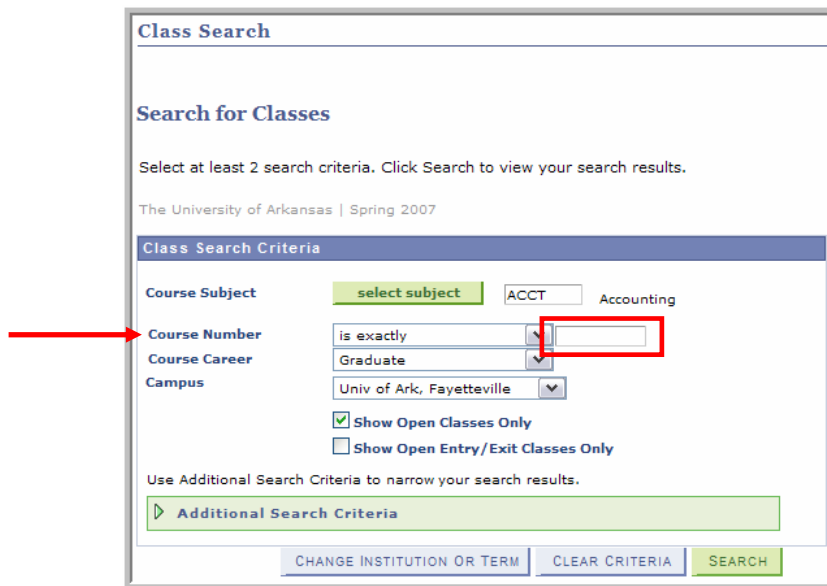
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

0 1 2 3 4 5 6 7 8 9

Select a Subject

<input type="button" value="select"/>	AAGE	Rising Junior Examination
<input type="button" value="select"/>	AAST	African American Studies
<input type="button" value="select"/>	ACCT	Accounting
<input type="button" value="select"/>	ADED	Adult Education
<input type="button" value="select"/>	AERO	Air Force ROTC

- The **Course Number** field drop-down menu allows you to select a course number that **“is exactly”**, **“contains”**, **“greater than or equal to”**, or **“less than or equal to”** the one you are searching.
- Type the number in the field.



Class Search

Search for Classes

Select at least 2 search criteria. Click Search to view your search results.

The University of Arkansas | Spring 2007

Class Search Criteria

Course Subject ACCT Accounting

Course Number is exactly

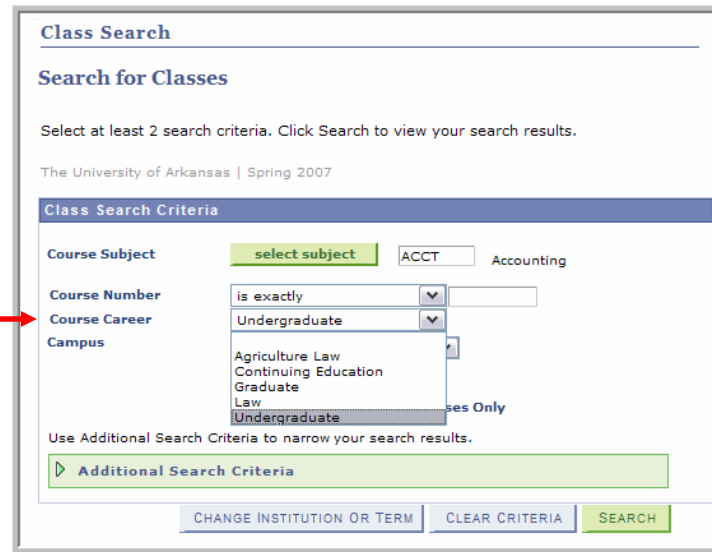
Course Career Graduate

Campus Univ of Ark, Fayetteville

Show Open Classes Only
 Show Open Entry/Exit Classes Only

Use Additional Search Criteria to narrow your search results.

- 1.10 Select a **Course Career** from the drop-down menu. The options are **Agriculture Law**, **Continuing Education**, **Graduate**, **Law**, and **Undergraduate**.



Class Search

Search for Classes

Select at least 2 search criteria. Click Search to view your search results.

The University of Arkansas | Spring 2007

Class Search Criteria

Course Subject ACCT Accounting

Course Number is exactly

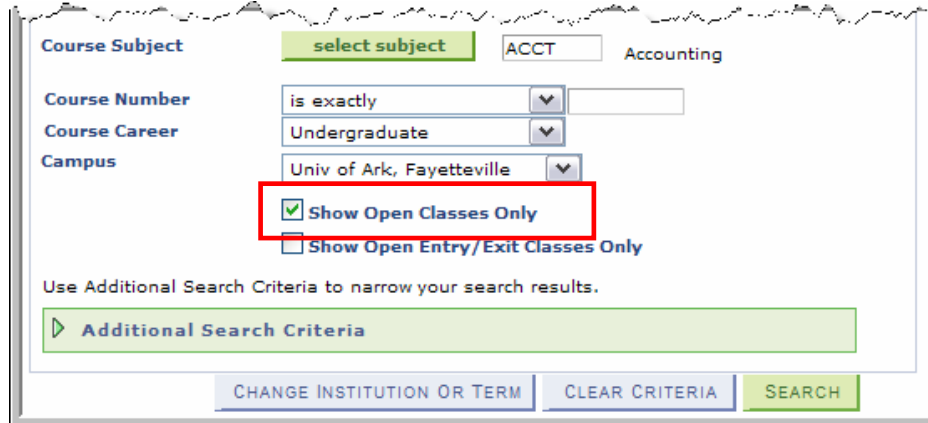
Course Career Undergraduate

Campus

Agriculture Law
Continuing Education
Graduate
Law
Undergraduate **Show Open Classes Only**

Use Additional Search Criteria to narrow your search results.

- 1.11 The **Show Open Classes Only** check box is automatically checked. Uncheck this box to see closed, cancelled, or blocked classes.



Course Subject ACCT Accounting

Course Number is exactly

Course Career Undergraduate

Campus Univ of Ark, Fayetteville

Show Open Classes Only

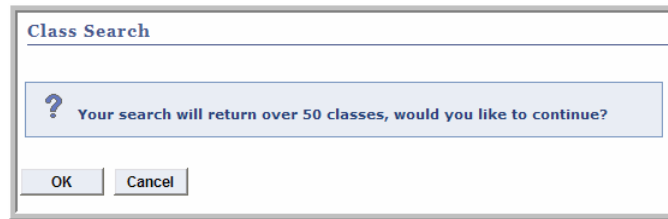
Show Open Entry/Exit Classes Only

Use Additional Search Criteria to narrow your search results.

NOTE: The **Campus** field defaults to **Univ of Ark, Fayetteville**, but **Off Campus** is another option. You may change the term or campus by clicking . You may also clear the **Course Subject**, **Course Number**, and **Course Career** fields by clicking the button.

- 1.12 Click .

NOTE: When searching by **Course Subject**, you may get a message that your search will return over 50 classes.

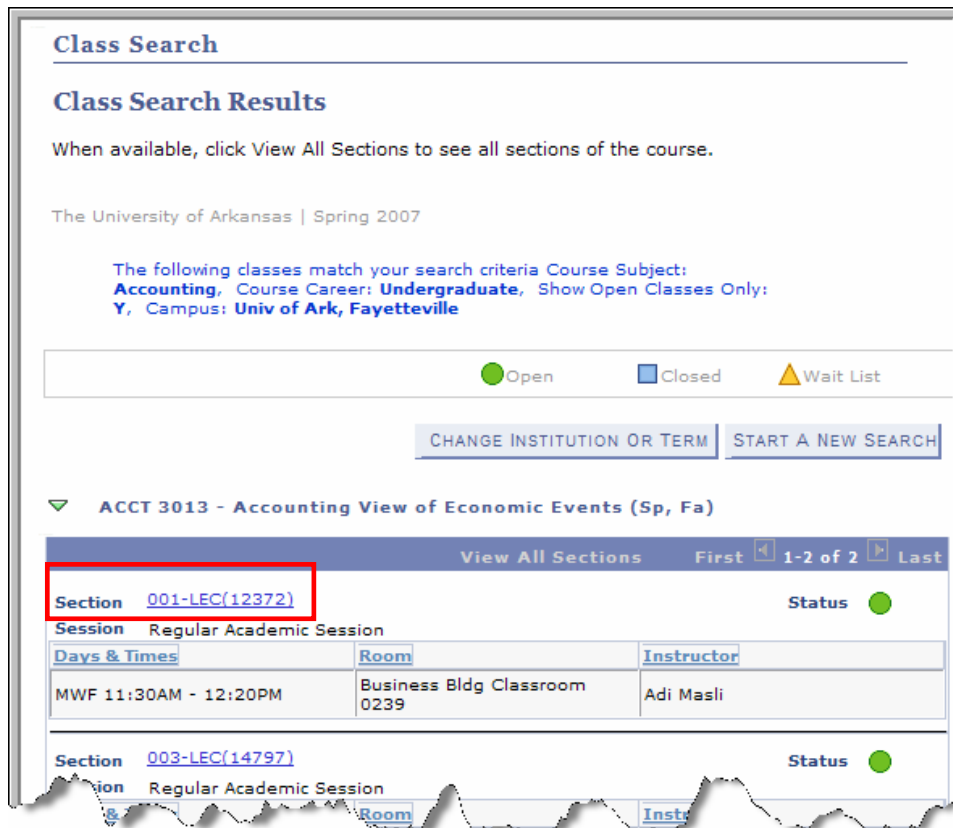


Click either **OK** to continue or **Cancel** to go back and refine your search.

1.13 The *Class Search Results* page appears.

NOTE: A ● symbol beside a course number indicates the class is open; a ■ symbol indicates the class is closed.

1.14 To view the description of a specific class, click the link by the **Section**.



1.15 Click **RETURN TO RESULTS** to return to the *Search Results* page.



Class Search

Class Detail

ACCT 3013 - 001 Accounting View of Economic Events (Sp, Fa)
The University of Arkansas | Spring 2007 | Lecture

[RETURN TO RESULTS](#)

CLASS DETAILS

Status	● Open	Career	Undergraduate
Class Number	12372	Dates	1/16/2007 - 5/11/2007
Session	Regular Academic Session	Grading	Graded
Units	3 units	Location	University of Arkansas, Fay
Instruction Mode		Campus	Univ of Ark, Fayetteville
Class Components	Lecture	Required	

MEETING INFORMATION

Days & Times	Room	Instructor	Meeting Dates
MWF 11:30AM - 12:20PM	Business Bldg Classroom 0239	Adi Masli	1/16/2007 - 5/11/2007

ENROLLMENT INFORMATION

Enrollment Requirements Prerequisite: WCOB 1023.

CLASS AVAILABILITY

Class Capacity	35	Wait List Capacity	0
Enrollment Total	22	Wait List Total	0
Available Seats	13		

DESCRIPTION

This course examines the relationship between economic events and the accounting view of those events. It explores the information that is captured by various accounting models and information that is ignored. The course emphasizes business processes, double entry accounting, and computer-based accounting information systems. Prerequisite: WCOB 1023.

[RETURN TO RESULTS](#)

NOTE: If a selected class has a required drill or lab, it will appear in the search results.



▼ MATH 1203C - College Algebra (FA, SP, SU)

View All Sections First 1-3 of 4 Last

Section [002-LEC\(16019\)](#) Status ●

Session Regular Academic Session

Days & Times	Room	Instructor
MWF 2:30PM - 3:20PM	Science Engr Sp Comp Lab 0212	Staff

Section [003-LEC\(16020\)](#) Status ●

Session Regular Academic Session

Days & Times	Room	Instructor
TBA	TBA	Staff

Section [D002-DRL\(16022\)](#) Status ●

Session Regular Academic Session

Days & Times	Room	Instructor
TuTh 2:30PM - 3:20PM	TBA	Staff

1.16 Click the [START A NEW SEARCH](#) button to begin another search.

▼ MATH 498V - Senior Thesis (Sp, Su, Fa)

View All Sections First 1 of 1 Last

Section [001-THE\(4501\)](#) Status ●

Session Regular Academic Session

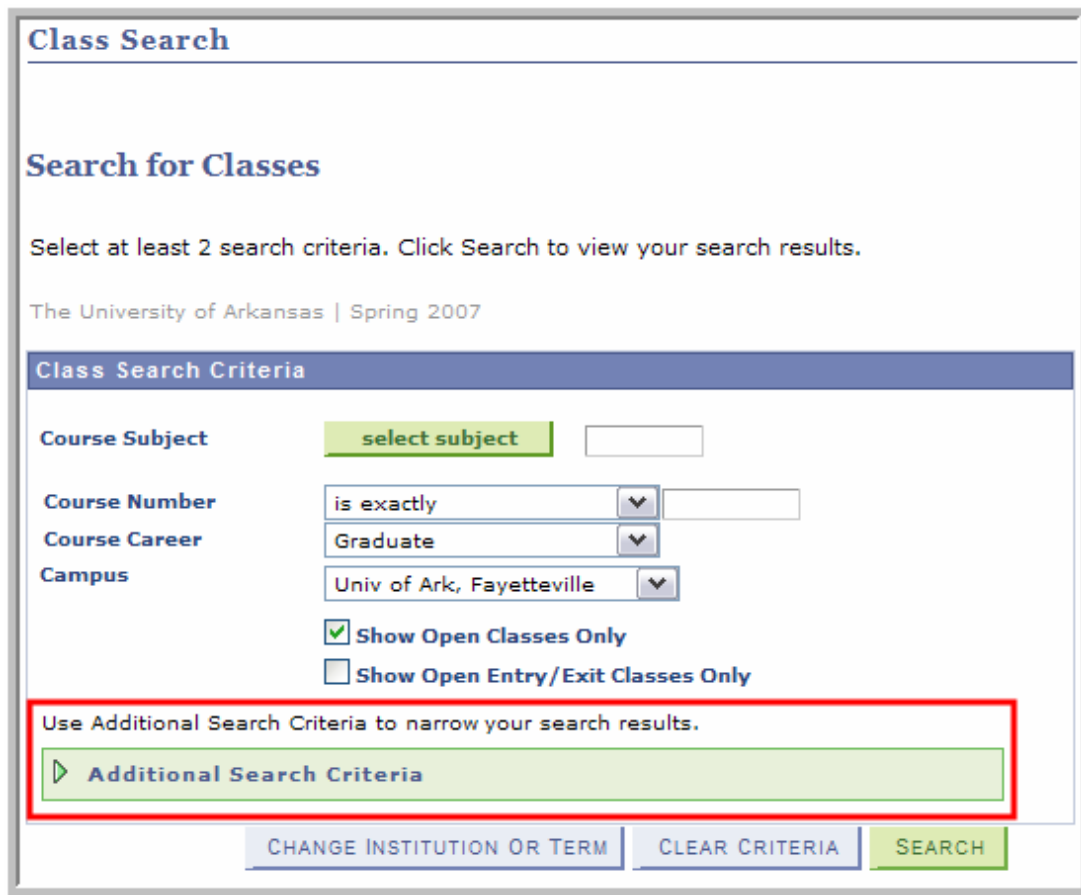
Days & Times	Room	Instructor
TBA	TBA	Janet Woodland

[CHANGE INSTITUTION OR TERM](#) [START A NEW SEARCH](#)

2 Adding Search Criteria

The **Additional Search Criteria** option on the *Class Search Criteria* page allows you to refine your search even more.

- 2.1 Click the **Additional Search Criteria** link on the *Search for Classes* page.



Class Search

Search for Classes

Select at least 2 search criteria. Click Search to view your search results.

The University of Arkansas | Spring 2007

Class Search Criteria

Course Subject select subject

Course Number

Course Career

Campus

Show Open Classes Only

Show Open Entry/Exit Classes Only

Use Additional Search Criteria to narrow your search results.

- 2.2 More search options appear. Type in information or select the desired fields, and then click



Class Search

Search for Classes

Select at least 2 search criteria. Click Search to view your search results.

The University of Arkansas | Spring 2007

Class Search Criteria

Course Subject: select subject
Course Number: is exactly
Course Career: Graduate
Campus: Univ of Ark, Fayetteville
Show Open Classes Only (checked)
Show Open Entry/Exit Classes Only

Use Additional Search Criteria to narrow your search results.

Additional Search Criteria

Meeting Time: between and (example: 1:00PM)
Day of Week: Include Only These Days
Instructor Last Name: is exactly
Class Nbr: (example: 1136)
Course Title Keyword: (example: statistics)
Course Component
Session
Mode of Instruction
Location
Course Attribute (i.e. INTD - Interdisciplinary or Area - Area Studies) Value

CHANGE INSTITUTION OR TERM CLEAR CRITERIA SEARCH

Additional Search Criteria Field Definitions

Meeting Time	Classes can be retrieved between a time frame entered.
Day of Week	Class days can be searched by checking any of the corresponding check boxes to the days of the week, and refined by selecting in the drop-down menu either Include Any of These Days , Include Only These Days , Exclude Any of These Days , or Exclude Only These Days .
Instructor Last Name	Search for a class by the Instructor's last name using fields in the drop-down menu such as begins with , contains , and is exactly .
Class Number	The four-digit number that is used to register for a class.
Course Title Keyword	Type in a word that would refine the search to find a class, such as "statistics."
Course Component	Use the drop-down menu to select any component associated with a class, such as a drill , laboratory , dissertation , etc.
Session	Search for class by session, such as a 10-week session , 7-week session , regular academic session , etc.
Campus	Select either Off Campus or Univ of Ark, Fayetteville .
Location	This field is used to search for classes taught off campus at various locations.
Course Attribute	This provides students involved in an interdisciplinary or Area Studies Program the ability to search for classes offered within that program.