

Financial Support for Officers of Campus Faculty and Faculty Senate

The University of Arkansas wishes to encourage the active involvement of faculty in the governance structure of the institution. To that end, the institution provides funds for a portion of the salary of the chair of the Campus Faculty and the chair of the Faculty Senate. These funds are allocated to cover workload time assigned to governance for the faculty members elected to these two offices in recognition of the additional time needed to perform these important roles in campus governance.

The funding equates to twenty-five (25) percent of the salary for a nine-month faculty member or twenty (20) percent of a 12-month faculty member. The intent of the funding is to ensure that the increased activity of the faculty member in campus governance does not create a hardship in the member's department and to provide funding to cover the loss of the member's activity in instruction, research or service within the department.

At the start of the faculty member's tenure as chair of Campus Faculty or chair of Faculty Senate, the staff of the Office of the Provost and Vice Chancellor for Academic Affairs will inform the budget officer of the appropriate college of the name of the individual who has been elected to the position. The budget officer or his/her designee will change the salary distribution of the faculty member as appropriate depending upon the appointment period of the faculty member (9- or 12-month). The change in salary distribution will generate salary savings within the department in which the faculty member's salary is housed. The chair or head of the department will be notified by the college budget officer of the amount of funding to be made available during the fiscal year of the faculty member's service. The department chair or head will assess the opportunities for reassigning workload responsibilities of the elected faculty member in consultation with said faculty member to determine whether additional personnel will be needed to cover the faculty member's duties during the year of service to faculty governance.

All agreements on the expenditure of the salary savings generated by the administrative support should be in writing and should have the approval of the appropriate dean of the school, or college or library. Salary savings remaining in 0102 accounts at the end of the fiscal year are subject to the cap on carry forward funds within the school, college or library.

In addition to support for faculty workload time assigned to governance, the University, through the Office of the Provost and Vice Chancellor for Academic Affairs, has a small fund to cover some maintenance costs of the Campus Faculty and Faculty Senate. The account has \$1,000 that has been used in the past to cover the cost of ballots for elections and copy costs that are particularly large. The account can be accessed through the Office of the Provost and Vice Chancellor for Academic Affairs and should be used only for the operational expenses of the faculty governance groups.

The University provides a small stipend for incidental expenses to the faculty governance officers at the start of their year of service. The chair of Faculty Senate, the vice chair of Faculty Senate, the chair of Campus Faculty, and the parliamentarian of Faculty Senate each receive a \$500 stipend; the secretary of Faculty Senate who maintains the web site, official membership lists (including committee memberships), and agendas and records the minutes of the Senate and Campus Faculty meetings receives a stipend of \$1,500 because of the additional responsibilities of that position. Those funds are transferred at the direction of the faculty member serving in that capacity to use for professional development activities consistent with University of Arkansas Board of Trustees policies on the expenditure of University education and general funds.

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