

Annual Report on Income from Public Agencies

As specified in Universitywide Administrative Memorandum 440.10, and consistent with Act 849 of 1977, all salaried employees of the University on full-time regular nine-month or twelve-month appointments are required to file annually a report of income from each public agency (other than the UA) from which income is in excess of \$500. Only employees with income in excess of \$500 from one or more agencies must file. If combined income from all public agencies totals \$500 or more, but no single source/agency paid \$500 or more, no report is to be filed. Policy 1440.10A is the form to be used for this report.

“Public agency” includes the University, state board, commission, institution, office or agency; city, county, school district or any agency, division of instrumentality thereof, including agencies, divisions or instrumentalities which are funded in part with funds provided by state appropriations; or any area or regional program in this state which derives financial support in whole or in part from state funds or from any non-profit corporation, foundation or organization.

By January 15 each year, Deans and Directors are to submit collected reports to the Provost.